

ENERGY AUDIT SUB-COMMITTEE CHARTER

Mission Statement

The Energy Audit Sub-Committee (the "Sub-Committee") of the Fort Worth Better Buildings Challenge (the "FWBBC") is appointed by the FWBBC Advisory Committee (the "Committee") as a permanent committee to assist it in monitoring, advising, and overseeing the energy auditing process conducted by the volunteers of the FWBBC.

Organization and Membership

The Committee will be comprised of not less than three or more than five members with one member from each FWBBC Ally category (Utility, Technical, Connector). The Committee Chair will select the chair of the Sub-Committee (the "Chair"), and the Chair shall select the committee members with the input and approval of the Committee leadership. Term for this sub-committee will be one year with no term limit.

Meetings

The Sub-Committee shall meet at least once a quarter. Sub-Committee meetings may be held at such other times as the Members or the Chair may deem necessary or appropriate.

Sub-Committee meetings may be held in person or, at the option of the Chair, by conference telephone call.

Responsibilities and Duties

The Sub-Committee shall be responsible for those items listed below as well as any items that fall under the charter and the Committee deems necessary.

- Maintain energy auditing forms.
- Help in the education of volunteers.
- Research and report on subject requested by the Board.