
Home Energy Score Partner Implementation Plan

Instructions:

1. Be as specific and detailed as possible in your responses.
2. Use this template to describe how you will deliver Home Energy Score over the next 12- 24 months
3. All fields should be completed.

PARTNER INFORMATION

Name of Organization: _____**Full Address:** _____**Website Address:** _____**Staff Lead/Primary Contact (Name, Email, Phone):** _____
_____**Secondary Contact (Name, Email, Phone):** _____
_____**Preferred 2-5 Letter Acronym for Partnership:** _____**Software (Optional):** _____(This refers to the third-party software the Partner intends to use for the Home Energy Score, if any.)
_____**Partner Organization serves as:** **Program Sponsor** **Program Implementer** **Other:** _____**Organization Type:** **State government** **Utility** **Local government** **Non-profit organization** **Other (please specify):** _____**Funding Source:** **System benefit charge** **Grants** **Rate recovery** **Fiscal budget** **Other (please specify):** _____

IMPLEMENTING THE HOME ENERGY SCORE

1. What is your approach for offering the Home Energy Score? How do you plan to integrate it into your existing programs? (Please provide detailed information on your approach. For example, will Home Energy Score be offered to all existing customers, some of them, on a first come/first served basis, etc.?)

2. Do you plan to utilize the Application Programming Interface (API) to integrate the Home Energy Scoring tool with the software tool you're currently using (if any), or another tool?

3. Where do you plan to offer the Home Energy Score? (e.g., Chicago metro area, New York state, nationwide, etc.)

4. Are there any specific groups you plan to target or exclude? (e.g., income qualified, utility customers, city residents, etc.)

5. When do you plan to begin providing the Home Energy Score?

6. How many certified contractors/auditors have you identified to provide the Home Energy Score? If you require additional assessors, how will you recruit them?

7. What incentives, if any, will you offer to motivate contractors to provide Home Energy Scores?

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8. Do you plan to set a price for providing the Home Energy Score or will this be contractor-driven? If the former, what price do you plan to set?

 9. How and when will you deliver the score and supplemental information to the homeowner/client? (e.g., at the time of assessment, by email, by mail, within 2 weeks of assessment?)

 10. What (if any) follow-up will you provide the customer after the home is scored?

MARKETING THE HOME ENERGY SCORE

1. How will you market the Home Energy Score to homeowners/clients?

2. Will you market the Home Energy Score to other stakeholders (e.g., realtors, appraisers, home inspectors, other) and if so, how?

DATA TRACKING AND REPORTING

1. In addition to the Home Energy Score data points, are you interested in sharing other data with the DOE for analytical purposes? If yes, what types of data and in what format?

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6. Do you plan to follow up with the new Assessors in your program after they have scored their first 1-5 homes, and if so, how?

PROGRAM EVALUATION

1. How will you evaluate your program?
2. Will you evaluate customer satisfaction and/or the effect of the Home Energy Score on homeowner action, and if so, how?

ADDITIONAL COMMENTS (optional)

Please provide any additional information you think would be useful.

NEXT STEPS: Submit your plan to HomeEnergyScore@ee.doe.gov with your Partner name in the subject line, e.g. "Implementation Plan {Your Organization Name}"

Public reporting burden for this collection of information is estimated to average six hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of the Chief Information Officer, Records Management Division, IM-23, Paperwork Reduction Project (1910-5184), U.S. Department of Energy, 1000 Independence Ave SW, Washington, DC, 20585-1290; and to the Office of Management and Budget (OMB), OIRA, Paperwork Reduction Project (1910-5184), Washington, DC 20503.